

7.1.19: The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

To ensure good governance, transparency and accountability, the vision, mission, and goals are clearly defined at all levels.

Financial Transparency:

- The Institutional mechanism for monitoring the effective and efficient use of financial resources is the Finance Committee.
- The members of the Finance Committee are Prof.S.K.V.Suryanarayana Raju, Mr.S.Seshagiri Kumar, Mr.M.Srinivasa Prasad
- They discuss all important matters relating to budget provisions of the College and finalize budget proposals to be presented before the Governing Body for approvals at the beginning of each year.
- Actual day-to-day financial transactions are tracked by the Finance Officer, for approvals and transactions.

Academic Transparency:

- The regulations, syllabus, and curriculum are uploaded on the college website.
- The rules and regulations are made clear in the Students Handbook which is available online and is also circulated among students.
- All the current events, including admission, examinations, circulars, seminars, time-tables, workshops, training programs, campus drive information is posted on the College website as well as the College notice board. They are circulated among the staff and students.
- The admission process at the undergraduate and postgraduate levels is transparent and well organized as per the norms laid down by Andhra University, various Statutory Regulatory Authority, and APSCHE. The

process is widely publicized by putting it on the College Website and also by one-to-one counselling on campus who seek information regarding admission.

- For the CBCS students, assignment marks and student's signatures are recorded in practical classes to ensure transparency of attendance.
- The evaluated scripts of mid-term examinations, assignments, and projects are verified by the students and feedback is given by the faculty.
- An online grievance redressal system enables, ease of access to concerned authorities. This helped to improve the quality of general administration and an increase in accountability of auxiliary functions.
- A staff manual is available on the website which provides information on Service rules, code of conduct and benefits available to the staff.

Transparency in the Admission process is ensured through:

1. Partially automated Admission Process.
2. Interaction Session of parents and students for selecting the course and its details.
3. The campus tour is organized for Parents/Guardian who accompanies the applicants.
4. Admissions are made purely on merit.
5. Transparency maintained with respect to the fees structure.

Transparency in Administrative and auxiliary functions:

- Periodic review meeting at various levels is conducted to ensure transparency, accountability and corrective measures.
- Regular Faculty Meetings, Institutional IQAC, Research Review Meetings, Class Representatives (CRs) Meetings are conducted.

- An online system has been developed to foster transparency by inviting innovative ideas/suggestions for improvements in various functions such as Admission, Academics, Examination, Procurement, HR, Industry Interaction, Finance, Administration, Maintenance, etc.
- In case of disciplinary issues, committees are formed, and concerned individuals are given ample opportunities to state their version on the issue and impartial investigation is administered.
- Delegation of powers at various levels and committees are informed formally through circulars and emails.