

EXAM RULES

RULES AND REGULATIONS FOR THREE-YEAR (6 SEMESTER) DEGREE EXAMINATIONS

Qualification for admission into three-year degree course

Any student who passed 12th standard CBSE / Intermediate / Vocational (Intermediate) or any other examination recognized as equivalent there to by Andhra University / Board of Intermediate Education, Andhra Pradesh.

Semester-end Examination

A candidate shall be allowed to appear for the Semester-end examination (SE) after completion of the regular course of study for about 16 weeks on remitting the prescribed examination fee provided that he / she is not otherwise ineligible. The candidate shall have to pay the tuition fee within given schedule to become eligible to claim himself / herself to be a student of the college.

Continuous Evaluation

There shall be internal assessment consisting of two unit tests (UT) of 25 marks each for each paper carrying a total weightage of 25% of the maximum marks. There shall be no provision for betterment in UT. In case of BBA an additional weightage of 5% in each paper shall be given for participation in seminars and personality development activities. UT and this additional weightage shall be finally averaged to 25%.

Submission of examination application

The eligible candidate shall appear for SE and subject to certification by the respective mentor to the effect that he/she has put in the requisite attendance.

The candidate shall submit the examination application with in the stipulated time by paying the prescribed fee remittance through online SBI collect window as per the steps given in the payment gateway. Examination application can be submitted after due date only by remitting late fee. **If the candidate remits examination fee in time and does not submit the application he is not liable to appear for SE.**

Indulgence in unfair means in examination

Indulgence in unfair means like possession / use of forbidden or incriminating material, copying from the material during examination, misbehavior with the invigilating staff or causing disturbance to the conduct of examinations shall attract punishment. Such cases of unfair means shall be reported to the Chief Superintendent of the

Examinations by the invigilators. The Examination Committee of the college decides the quantum of punishment for such unfair means based on the evidence and gravity of the offence.

Procedure of valuation and revaluation of answer scripts

Single external valuation system is followed for all UG Semester-end examinations. There is provision of revaluation of theory papers. **Revaluation of scripts will be entertained only up to 30 days from the declaration of result.**

Pass Mark

Pass criterion is as follows:

- (i) A candidate shall secure 35% of marks (26 out of 75 Marks) in the internal assessment (IA) and in SE 40%. The pass mark is 40% of IA and SE put together *i.e.*, 25% IA +75% marks SE.
- (ii) There shall be no passing minimum for IA.
- (iii) Passing minimum in the Practical Examination / viva-voce shall be 50%.
- (iv) Weightage for theory and practical are 100 and 50 marks respectively *i.e.*, in the ratio of 2:1.
- (v) In case of re-admission the student shall take admission into I Semester only.
- (v) SGPA & CGPA shall be calculated by the new grading system and the new grading table adopted by Andhra University at the suggestion of UGC is as follows

S.No.	Range of Marks %	Grade	Grade Points	
1.	>90 - 100	O	10	OUTSTANDING
2.	>80 - 90	A+	9	EXCELLENT
3.	>70 - 80	A	8	VERY GOOD
4.	>60 - 70	B	7	GOOD
5.	>55 - 60	B+	6	ABOVE AVERAGE
6.	>50 - 55	C	5	AVERAGE
7.	>40 - 50	P	4	PASS
8.	<40	F	0	FAIL
9.		AB	0	ABSENT

Publication of results

The class / grade is determined on the basis of the aggregate of marks secured in all the six semesters put together / Cumulative Grade Point Average (CGPA). The results shall be published at the end of each semester and marks / grade sheet is issued by the college to the candidate. After completion of VI SE and practical examinations, a list of successful candidates, based on the grade secured in all the six semesters put together and the results are published.

Andhra University issues consolidated marks / grade list, Provisional and Original Degree Certificates. The decision of the Examinations Committee is final and in any dispute in any matter / interpretation thereof.

Clearance of backlog papers

If a candidate fails SE he / she may appear in subsequent SE, with the same syllabus up to two more chances only. Beyond two such chances, the candidate shall have to appear with the syllabus in force.

Instant examination

A candidate who could not complete the 3 year (6 Semester) degree course owing to failure in any one theory / practical examination of final year *i.e.*, V or VI semester shall be permitted to appear for the same in the instant examination. Instant examination will be held within one month of the publication of results of the VI SE.

Advanced Supplementary Examination

Advanced supplementary examinations will be held only when Andhra University notifies.

Provision for betterment

There is a provision for betterment. A Candidate after all the semesters shall be permitted to reappear for any one semester and the following conditions shall apply:

- i. Candidates shall appear for all theory papers only in that semester.
- ii. Candidates shall be required to pay the prescribed for betterment.
- iii. The betterment chance shall be given to a candidate up to two years after successful completion of the course.